

**Volume 42 Number 4**

**Capital Area Service Committee of Narcotics Anonymous**

Rachelle W., Area Chair, opened the 438th meeting of CASNA on 04/12/2026, at 2:00 PM, with the Serenity Prayer. **Stephen T.** read the 12 Traditions, and **Cesar J.** read the 12 Concepts.

**Agenda**

Serenity Prayer, 12 Traditions, 12 Concepts GSR count/Attendance/Welcome new GSRs/New Meetings  
Correction/approval of the minutes Orders of the day

1. Discussion of motions will be limited to GSRs or a group representative only (supported by the 9th concept). Extended discussion rests with the chair.
2. A member may speak once on an issue.
3. The Chair must recognize a member to speak.
4. Subcommittee reports will be limited to 10 minutes, plus questions and approval.
5. For an item to be placed on the agenda, it must be in motion form and with a second.
6. Discussion topics must be in written form and given to the Chair.
7. Each member may speak once on a discussion topic for a maximum of 5 minutes. Opening the Treasurer's report Groups with problems/Group reports:

Subcommittee reports

RCM and Alternate RCM report

Old business

New business

Discussion Topics

Closing Treasurer's report

**Quorum: 9**

**GSR count:** 16 @ 2:10 PM                      16 @ 2:49 PM

**Attendance notes:**

Open Positions: Vice Treasurer

**\*\*\*Next Area Meeting is on 5/03/2026\*\*\***

**New GSRs:** Heather B. for Life or Death and Rich B. for The Bottom Line

**New Meetings:** None to report

**Corrections to Minutes:**

**Orders of the Day:**

**Opening Treasurer's Report: See Attached**

**Groups with Problems:** The Ties That Bind needs support. Peggy L. GSR

The Early Bird Gets the Worm needs support. Cesar J. GSR

**Group Reports:**

**Acceptance-** Tues 7-8 PM- 64 E North St, Carlisle, PA- No report

**All Are Welcome-** Wed 7-8:15 PM- 54 Bank St, Harrisburg, PA - No report

**Any Lengths-** Thurs 7:30- 8:30 PM- 210 W. Main St, Hummelstown, PA- No report

**Back to Basics-** Wed 7:30- 8:30 PM- 135 W Simpson St, Mechanicsburg, PA- No report

**Bottom Line-** Mon-Fri 12- 2 PM- 7 N 14th St, Harrisburg, PA - Group is doing well! Attendance is 40-50 people daily! Purchasing literature and also preparing for an upcoming fundraiser May 23, 2026! Thanks for allowing me to serve. Rich B.

**Clean and Free-** Sat 12-2 PM- 750 S 29th St, Harrisburg, PA- No Report.

**Commitment to Change-** Wed 7- 8 PM- Cifelli House, 1422 Market St, Harrisburg, PA- No Report.

**Cut and Dry-** Fri 7- 8:30 PM 914 S 21st St, Harrisburg, PA (21st & Derry)- No Report.

**Desire to Grow-** Tues 7:30- 8:30 PM- 530 Bridge St, New Cumberland, PA – We have been discussing relocating our meeting, but plan to remain at our current location for April and discuss the topic again. Attendance has been good. No problems, Sean B.

**Early Bird Gets the Worm-** Sat 9:30 AM- 11 AM- 32 S Front St., Wormleysburg, PA- Attendance has been about 4 a week. We can use support. Cesar J.

**Exodus to Genesis-** Sun 6- 7:30 PM- 5th & Camp St, Harrisburg, PA- Our meeting is thriving! Ms. DiJawn A.

**Gathering Place, The-** Sun 6-7 PM- 323 Reno St, New Cumberland, PA - No report

**H.A.N.A-** Fri 6:30- 8 PM 901 N 6th St, Harrisburg, PA- Our home group is doing okay. Attendance is great and we have a few anniversaries coming up. Our rent is currently paid up. We also do game night so members can participate in their personal recovery. Chris P.

**Honesty-** Thurs 7:30- 8:30 PM- 530 Bridge St, New Cumberland, PA- No report

**H.O.W Group-** Mon 5:30 PM – JFT 300 Market Street Lemoyne, PA- No report

**Just for Today-** Sun 12- 2 PM- 7 N 14th St, Harrisburg, PA- Our group is doing ok. Carrying a clear message to addicts in recovery. Thanks for allowing us to share. GW

**Just for Tonight-** Sat 8- 9 PM- 300 Market St, Lemoyne, PA- no report

**Keeping the Hope Alive-** Sun 7:30- 8:45 PM- 300 Market St, Lemoyne, PA - No report.

**Life or Death-** Sun 7-8 PM- 221 S 2<sup>nd</sup> St, Steelton, PA- The group is doing well. We continue to grow and stay steady in attendance. Thanks for letting me serve. Heather B.

**Linglestown Meeting-** Wed 7- 8 PM- 5834 Linglestown Rd, Harrisburg, PA- No report.

**Lunch Bunch-** Mon-Sat 12- 1 PM 309 Herman Ave, Lemoyne, PA (In person & Zoom) - No report

**Message of Hope-** Fri 8-9 PM- 4685 Mt Zion Dr, Enola, PA- No report

**Nothing to Fear-** Mon 7:30- 8:30 PM- 216 S Market St, Mechanicsburg, PA- No report

**O.D.O.P.-** Wed 7- 8 PM- 600 Evergreen Road, New Cumberland, PA - No report

**Only Hams are Cured-** Sat 7- 8:30 PM- 901 N 6th St, Harrisburg, PA – Attendance has increased. We are getting together very well. We are able to pay our rent and meetings are going well, etc... Damion B.

**On Life's Terms-** Mon 6:30- 8:15 PM- 901 N. 6th St, Harrisburg, PA- No report

**Saturday at Swatara-** Sat 7-8 PM- 6300 Chambers Hill Rd, Harrisburg, PA- No report

**Share and Care-** Mon 7- 8:15 PM- 228 Bridge St, New Cumberland, PA- No report

**Steps and Traditions-** Thurs 6:30- 8:15 PM- 750 S 29th St, Harrisburg, PA- Meeting participation and attendance going well. Lisa H.

**Steps to Freedom-** Tues 7- 8:30 PM- 901 N 6th St, Harrisburg, PA- Group is doing well, looking forward to having Speaker Jam late July/Aug. Always in need of new members. Derek C.

**The Ties that Bind Us Together-** The home group is struggling. We only get 4-15 members, struggling to get literature for the home group and other supplies. Peggy L.

**Twisted Sisters** Tues 7- 8 PM- 323 Reno St., New Cumberland, PA- All is well. Great attendance. Jan A.

**Value of Life-** Sun 6- 7 PM- 130 Nittany Dr, Mechanicsburg, PA- The meeting continues to grow with a very healthy mix of newcomers and experienced members. There are no problems to report and we are being served by a stable core of experienced members. Thanks for allowing me to serve. Stephen T.

**We Do Recover-** Mon 7- 8:15 PM- Cifelli House, 1422 Market St, Harrisburg, PA- No report

### **Subcommittee Reports**

**Unity Committee:** Having upcoming events April 18th and May 16th, flyers are available. Doing great work carrying the message and passing this torch shortly! Preparing for Unity Days meal and festivities for that day! Saturday night home group situation needs addressed! Richard B.

**Unity Treasurers' Report: see attached**

**Literature:** Our starting balance is \$63.88. We brought in \$711.00 from home groups. H&I \$96.80, PR \$100.00. Our total income is \$907.80. I gave the Area Treasurer \$700.00. Candice M.

**Policy:** The policy committee met twice since the last ASC meeting. There were no changes made to policy at the March meeting. The policy guide and log are available on the CASNA website. Thank you for allowing us to serve. Stephen T. & Heather B.

**Public Relations:** We ordered 5 Basic Texts and 50 IP's for the Unity Day Speaker Jam next week. Thanks for letting me serve. Cesar J.

**RCM:** No report

**Marathon:** No report

**Marathon Treasurers Report:** No report

**Audit:** no report

**Hospitals & Institutions:** Jan A. opened the meeting at 12:52PM. 9 members attended and 1 new member. We went over facility reports.

**Facility Reports:**

- Arkview- is on Tuesdays 7:30 - 8:30 PM. Jody and David still go, but Jim is going to cover this month.
- C-90 - is on Thursdays 7 - 8 PM. Marlin and Drew, but Drew hasn't been coming so Damian will be covering.
- Common Ground- is on Thursdays 6 - 7 PM. Jan A. and Cesar J. split the commitment. Jan had a minor issue with a client one week, but it is resolved.
- Conewago - is on Mondays 7 - 8 PM. Matthew wasn't here, but contacted and reported all is well.
- DCP Women's – is on Mondays 3:30 - 4:30PM. Jan, Jenny and now Georgiana are cleared to go in.
- DCP Men's – is on Mondays 3:30 - 4:30PM. Marlin continues to carry the message, but Rob.G. is going to work on getting cleared to go in.
- New Insights – is on Saturdays 7 - 8 PM. Georgianna is now splitting with Damian.
- Women's Work Release (DC) – Georgianna is going to stop in and try to get ahold of someone.
- Men's Work Release (DC) – is on Tuesdays 7 - 8 PM. Marlin still goes and all is well.

The Salvation Army does not want an H&I meeting. Overall, we are doing a great job making sure all commitments are covered and we are carrying a clear H&I message.

**Elections:** None

**New Business:**

**M04.26 P1-** When the Unity Committee uses a group's space for an event and that group is unable to hold its regular meeting as a result, the Committee shall pay the Group \$25.00 for use of that space. Intent: The group must pay the facility rent for use of the space whether they are able to use it or not. That group should not be

penalized for supporting area activities. Written by: Marlin J. 2nd by Damian B. **Discussion May, Vote June**

**M04.26 P2-** To adopt the following guidelines for the Audit Committee:

1. Purpose: the audit subcommittee will conduct regular reviews of all CASNA accounts. Report the status of each account audited and assist in addressing any deficiencies discovered.
2. Function: to conduct semi-annual audits for CASNA
3. Officers:
  - a. Chairperson
    - i. Qualifications:
      1. Suggested clean time: 2 years
      2. Suggested 1 year experience in Area Service
      3. Good working knowledge of the 12 traditions, 12 concepts, and knowledge of accounting or bookkeeping.
    - ii. Duties
      1. Will preside in all meetings of the subcommittee report for each CASNA meeting.
      2. Prepare subcommittee report for each CASNA meeting,
      3. Shall attend all area service meetings.
      4. Delegate duties to other subcommittee members as needed.
  - b. Vice Chairperson
    - i. Qualifications:
      1. Suggested clean time: 1 year
      2. Suggested 6 months experience in area service.
      3. Good working knowledge of the 12 traditions, 12 concepts, and knowledge of accounting or bookkeeping.
    - ii. Duties:
      1. Attend all subcommittee meetings and audits,
      2. Work with the committee chairperson to ensure smooth operation of the committee.
      3. Perform the duties of the chairperson in his or her absence.

Intent: To provide better security and accountability for NA funds. Concept 11: NA funds are to be used to further our primary purpose, and must be managed responsibly. Written by: Sean B. 2nd by: David P. **Discussion May, Vote June**

**M04.26 P3-** The Audit Committee will conduct semi-annual audits of all Area accounts. For the purpose of this policy, "account" means any way money is stored or handled for the Area – whether in a bank, online service, or physical cash.

Accounts would include, but not be limited to:

- Area Treasury
- Unity Committee
- Literature Committee
- Marathon Committee

Intent: To provide better security and accountability for NA funds. Concept 11: NA funds are to be used to further our primary purpose, and must be managed responsibly. Written by: Heather B. 2nd by: Stef R. **Discussion May, Vote June**

**M03.26 P4-** To have policy for the Unity committee to get \$100 of literature as needed. Intent: To have literature available when needed. Written by: Gerald W. 2nd by: Rich B. **Discussion April, Vote May**

**M03.26 P5-** To add to existing literature policy on required meeting list order quarterly “as needed.” Intent: To give the literature chair the confidence of the Area to act responsibly with funds. Written by: Georgeanna H. 2nd by Rob G. **Discussion April, Vote May**

**M10.25 P4-** To adopt the following as policy to replace current theft policy CASNA Policy Page 6, 8e

**1. Verify the theft**

- The Audit Committee shall **conduct** a thorough review of all books and financial records within 30 days of the discovery of the theft.
- Determine the amount taken.
- Identify the individual responsible.
- Assess which safeguards or procedures failed.

**2. Call a meeting within 30 days of the completion of the audit**

- Notify the individual(s) involved and give them a chance to speak.
- Use a structured format for the meeting.
- Include a spiritual break before deciding on action.

**3. Restitution process (if admitted)**

- Develop a restitution agreement with a repayment schedule.
- **Full restitution must be made within 1 year of the discovery of the theft.**
- Make the agreement legally binding, signed, and witnessed through a rule 586 Dismissal Upon Satisfaction Agreement that clearly delineates the legal consequences if the agreement is not met. See <http://www.pacodeandbulletin.gov/Display/pacode?file=/secure/pacode/data/234/chapter5/s586.html&d=reduce>

- Publish a report on the situation and provide updates.
- Remove the individual from service positions.

**4. If the individual does not appear**

- Make every effort to contact them.
- Send a registered letter outlining the audit findings and consequences.
- Retain a copy of the letter for the records.

**5. If they refuse, default, or disappear**

- Consider criminal charges as a last resort.
- Consult area/regional committees and World Services before proceeding.

**6. Support recovery**

- Recognize emotional responses like hurt or anger.
- Encourage the individual to continue their recovery.
- Offer support as you would to someone who relapsed.

Intent: To update previous policy and clarify procedure in the event of theft. Concept 11: NA funds are to be used to further our primary purpose, and must be managed responsibly. Written by: Stephen T. 2nd by: Rob W. **Discussion May, Vote June**



Area Vice Chair	P	P	P	P								
Secretary	P	P	P	P								
Vice Secretary	O	P	P	P								
Treasurer	P	P	P	P								
Vice Treasurer	O	O	O	O								
Unity Chair	P	P	P	P								
Unity Vice Chair	P	A	P	A								
Unity Treasurer	P	P	P	P								
Unity Vice Treasurer	P	A	P	A								
RCM	A	P	P	A								
Alt RCM	O	O	P	A								
H&I Chair	P	P	P	P								
H&I Vice Chair	P	P	P	P								
PR Chair	P	P	P	P								
PR Vice Chair	P	A	A	P								
Literature Chair	P	P	P	P								
Literature Vice Chair	P	P	P	P								
Policy Chair	P	P	P	P								
Policy Vice Chair	P	P	A	P								
Marathon Chair	P	P	P	P								
Marathon Vice Chair	P	O	P	A								
<b>***Groups***</b>												
Acceptance	A	A	A	A								
All Are Welcome	P	A	A	A								
Any Lengths	A	A	A	A								
Back to Basics	P	P	P	P								
Bottom Line	P	P	P	P								
Commitment to Change	A	A	A	A								

Desire to Grow	P	P	P	P								
Early Bird Gets the Worm	P	P	P	P								
Exodus to Genesis	P	A	A	P								
HANA	A	P	A	P								
Honesty	A	A	P	A								
HOW	A	A	A	A								
Just for Today	P	P	P	A								
Just for Tonight	A	A	A	P								
Keeping the Hope Alive	A	A	A	A								
Life or Death	P	P	P	P								
Linglestown Meeting	A	A	A	A								
Lunch Bunch	P	P	A	A								
Message of Hope	/	/	P	A								
Nothing to Fear	/	/	P	P								
ODOP	P	P	P	P								
Only Hams Are Cured	P	P	P	P								
On Life's Terms	A	P	P	A								
Saturday at Swatara	A	A	A	A								
Share & Care	A	A	A	A								
Step & Tradition	P	P	P	P								
The Ties That Bind Us	A	A	P	P								
Twisted Sister	P	P	P	P								
Value of Life	P	P	P	P								
We Do Recover	A	A	A	A								
<b>Total Group Attendance =</b>	<b>17</b>	<b>16</b>	<b>17</b>	<b>16</b>								

April 18, 2022

C.A.N.A UNITY SUB-COMMITTEE  
TREASURES REPORT

EVENT DATE: March 21, 2026

STARTING BALANCE: 351.00

INCOME

ADMISSION: N/A

FOOD: 0

MISCELLANEOUS ITEMS: \$100. Area / \$250.00 - T-shirts

SUB-TOTAL: 1,527.75

NEW BALANCE: 1,527.75

EXPENSES

FACILITY RENT: \$45. - \$25.00

D.J.: \$250.00

FOOD: \$83.86

MISCELLANEOUS ITEMS: sodas water ice coffee

SUB-TOTAL: 591.75

ENDING BALANCE: 591.75



Tab 2

